



BURSARY FORM

This form should be printed and posted to Pro Corda, Leiston Abbey, Theberton, Leiston, Suffolk, IP16 4TD.

It is strongly suggested that you print a copy of the completed form.

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| Name of Student | |
| Date of Birth | |
| Name & dates of last course attended | |
| Name & dates of courses to be attended in the current academic year | |
| | |
| Instrument/s for which bursary is requested | |
| Name of Parent/s | |
| Address | |
| | |
| | |
| Postcode | |
| Contact numbers | |
| E-mail | |
| School Attended | |
| Is this a State school or Private school? | |
| Amount spent on music tuition per annum | |

| | |
|--|--|
| Who pays for music tuition? | |
| Father's occupation | |
| Father's Gross Annual Salary | |
| Mother's occupation | |
| Mother's Gross Annual Salary | |
| Gross annual income from rented property | |
| Gross annual income from savings | |
| Total net annual income after tax including the above plus any other income | |
| Total value of savings, excluding pensions | |
| Total value of properties owned | |
| Number of dependent children | |
| Any other circumstances you wish to bring to our attention | |
| <p>A deposit of £150 is payable on acceptance of the annual invitation to attend for the current academic year and it is non returnable in the event that the student cannot attend for any reason. The deposit is not part of any bursary allocation and must be paid by everyone who accepts a place. No bursary can be allocated from Pro Corda funds until this payment is made. The deposit is deducted from the total fees for the year. Please note that where students are invited to attend two courses, no bursary will be granted unless they agree to attend both of these courses. No bursary will be offered for gross income levels above £40,000 unless there are very special circumstances. Pro Corda reserves the right to request evidence of income and outgoings as set out on this form and to seek further clarification from applicants as necessary.</p> <p>Rather than grant a bursary the Directors may agree that fees may be paid in installments via bank standing order. Final payments must be received by 30th September</p> <p>Please refer to the Bursary Application Guidelines (below). You are expected to explore other sources of funding such as Awards for Young Musicians.</p> | |
| Describe what attempts have been made to seek funding elsewhere and the result of these attempts | |

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| Reasons for seeking a bursary | |
| Declaration We accept all the conditions set out in this document. We declare that, to the best of our knowledge and belief, the information given is correct and it is a true representation of our financial circumstances. We authorise Pro Corda to disclose and discuss with relevant third parties any information provided on this form. | |
| Father's Signature | |
| Mother's Signature | |
| Date | |

Failure to fill out this form correctly in its entirety will prejudice your application for a bursary. Please return this form at your earliest opportunity and in any case no later than 3 months prior to the first course in respect of which a bursary is applied for.

BURSARY APPLICATION GUIDELINES

Pro Corda has very limited funding for bursaries which will only be given in cases of real need.

Funds will be allocated early in the academic year.

Whether or not bursary help is available the payment of the deposit on acceptance of a place on a course, or courses, is compulsory and will not be returned in the event that the place is not taken up.

When a bursary form is returned to Pro Corda it will be passed to a Director in charge of bursary allocation who in consultation with the CEO and a committee established for the purpose will determine the level of bursary help to be given. It may be necessary to seek further information from applicants prior to a decision being made.

As far as possible, parents/guardians are urged to seek sponsorship for their own children from other parties and the following notes may be of some assistance. For further information please call the Pro Corda Fundraising Administrator on 01728 831 354.

LOCAL TRUSTS AND OTHER BENEFACTORS

In many parts of the country there are small local Trusts which have been set up specifically for the benefit of local gifted children or children in need. There is a useful search facility on the Charity Commission website (www.charity-commission.gov.uk).

Sometimes local firms or businesses are prepared to allocate funds for charitable purposes. It is worth approaching them personally, especially if you know a director or owner.

If you receive an offer of help from a tax paying individual or company, please ask them to make all payments direct to Pro Corda. This will enable Pro Corda to claim tax back on the amount paid through use of the Gift Aid or other scheme. Please contact the Fundraising Administrator for further details.

AWARDS FOR YOUNG MUSICIANS

All bursary applicants are strongly encouraged to approach Awards for Young Musicians. Application forms are available from October every year and can be downloaded from their website at www.a-y-m.org.uk or by sending an A4 SAE to Awards for Young Musicians, PO Box 2754, Bristol BS4 9DA. The deadline for applications is currently the end of February, although this may change for 2008. (Check website for updates).

Please state that you are applying for help with Pro Corda courses. **Do not miss the deadline.** If bursary help is obtained through Pro Corda the student may be expected to write a thank you letter to a sponsor. Pro Corda will report on the progress of a student where appropriate.

Pro Corda Trust
Leiston Abbey
Theberton
Leiston
Suffolk
IP16 4TD